

Project Management

Design and fitout from concept to completion

Capability Statement

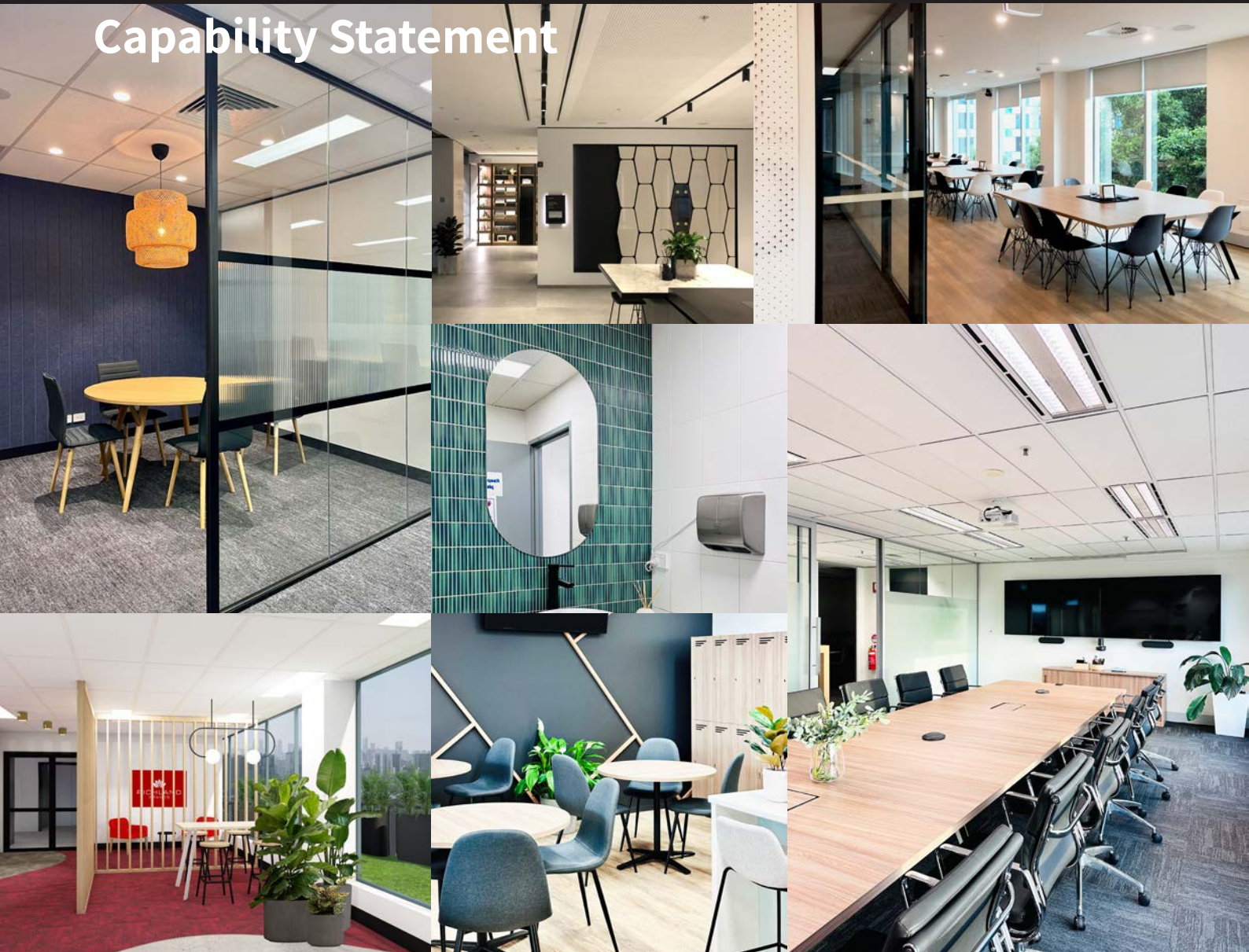


TABLE OF CONTENT

1. About Us & How We Project Manage Your Dream Workplace	3
2. Our Project Management Services Are Customised to Suit Your Specific Needs	5
3. Overview of Our Project Management Services	6
4. The DY Fitout Construction Management Difference	8
5. Project Management of Council Approval Process	9
6. The RIBA Plan of Work	12
7. Project Management Case Study	14
8. DY Project Management Team	26
9. Financial Security for Your Commercial Fitout Projects	27
10. Client Testimonials	28
11. Clients We Work for	30
12. DY Constructions Australia Guarantee	31
13. Integrated Management System (IMS)	32
14. WHS Policy	33
15. Environmental Policy Statement	35
16. Commercial Insurances	37
17. Contact Us	38



ABOUT US

& How We Project Manage Your Dream Workplace

DY Constructions Australia is an established project management company specialising in fitout and refurbishment based in Sydney, and servicing the needs of our many National and multinational clients on the eastern seaboard of Australia, including Canberra, Brisbane, Melbourne, Newcastle, Wollongong, and country NSW.

We offer a fresh, innovative and exciting way to create beautiful commercial office spaces and interiors.

With many years experience in the project management of fitout projects, our experienced team is dedicated to helping you achieve your dream office space, inspired by the latest workspace design trends and customised to suit your companies' requirements, design style, and corporate culture.

Our specialisation involving services for:

- Interior Design
- Construction
- Project Management
- Refurbishments
- Renovations
- Churn and Alteration

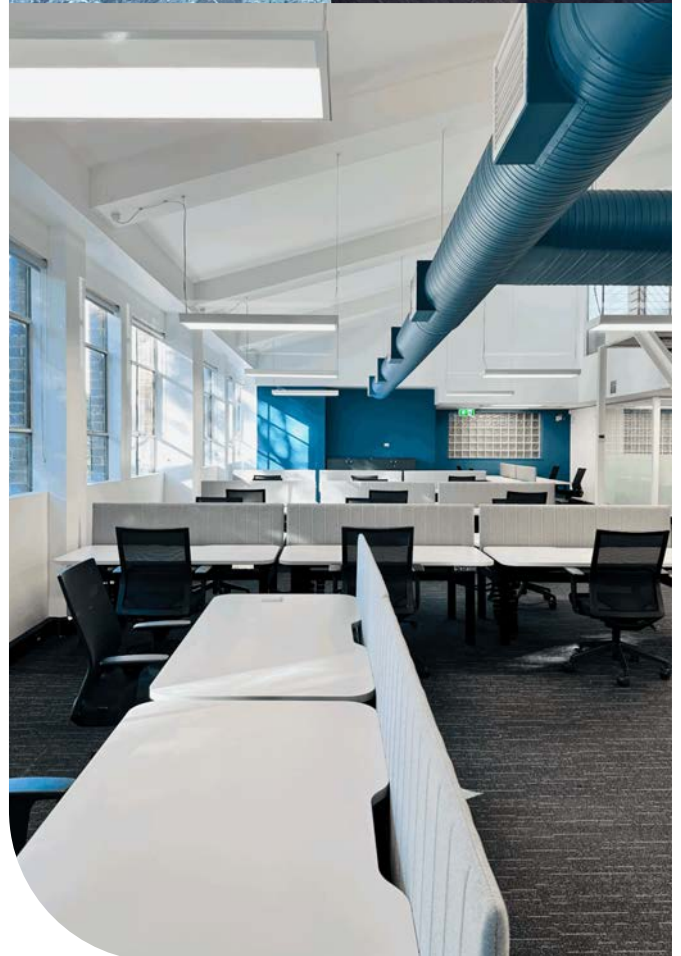
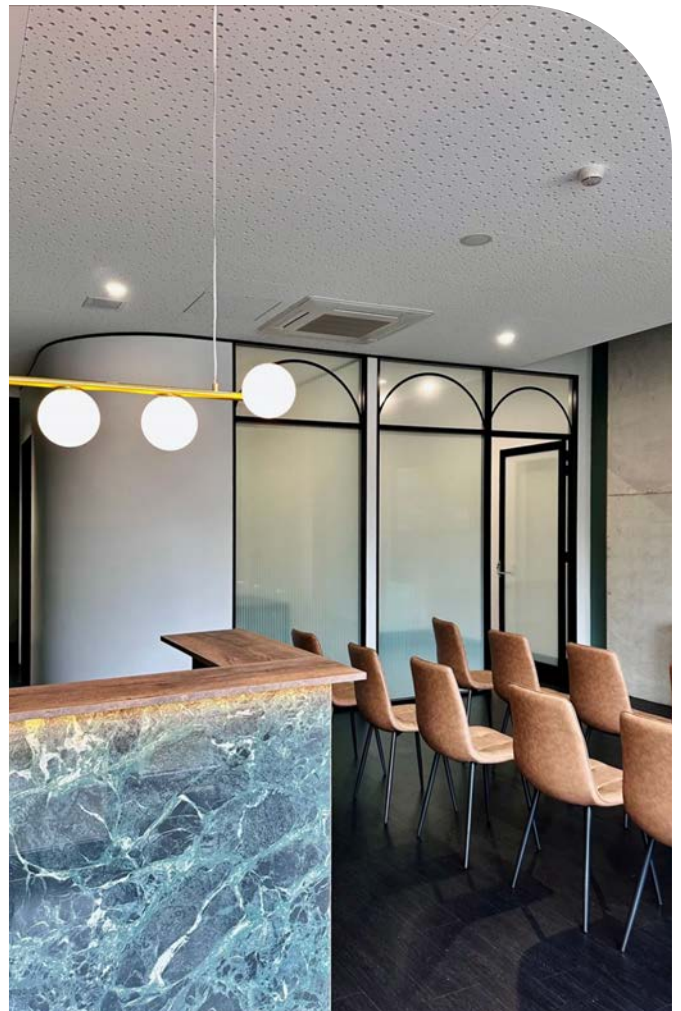
Our project management division carries out all types of commercial interior works including:

- Office
- Retail
- Industrial
- Factory
- Healthcare
- Hospitality
- Education

Either office blocks or commercial business park, we can cater to variety of different businesses, tailored to your specific requirements.

We oversee all aspects of the project from concept to completion, selecting the best team for your project, including designers, consultants, sub-contractors and suppliers. We coordinate value engineering and cost monitoring, tenancy coordination, and the final delivery to ensure that all of project objectives are achieved. We set clear project goals, and with our attention to detail and regular communication with all stakeholders, we can deliver all our projects on time and within budget, and to a high level of quality.

Able to professionally handle every part of the commercial fit-out and refurbishment process, whatever its scope, DY Constructions Australia offers **a one stop interior design, fit-out and project management service** that will save you time and money.



Every project is different, so we customise our project management consultancy services to suit the special needs of our clients. Partnership is at the heart of everything we do and underwrites every aspect of our management capability. We tailor our documenting and reporting systems to suit the needs of every individual client, ensuring seamless communication across the entire project life cycle.

We have successfully project managed hundreds of fitouts over the years and have partnered with technical and creative consultants to create innovative and future-proofing strategies that result in successful relationships and project outcomes.

We offer a customised project management system that plans, executes and controls all processes and procedures, to achieve project goals that surpass the expectation of our clients.

Our Project Management Services Are Customised to Suit Your Specific Needs



Overview of Our Project Management Services

DESIGN MANAGEMENT & DOCUMENTATION

We manage the entire design process from the initial concept, the selection of the design team, the contract documentation and client approvals.

ENGAGEMENT OF CONSULTANTS

Engagement of all required consultants and other specialists for the project, in order to ensure alignment with the client's objectives, these consultants assist in documenting the project's scope, objectives, and requirements.

COST CONTROL FOR THE PROJECT

Cost management and budgeting: Value Engineering by finding solutions to any budgetary pressures by identifying possible savings with the design and materials used in the fitout.

COUNCIL APPROVAL AND PERMITS FOR THE PROJECT

Authorities Approvals, Landlord Approval, and all other permits for the project.

PROJECT TENDERING

Management of all tendering for the fitout works, including clients' own vendors, sub trades, essential services contractors and specialist suppliers.

PROJECT TIMELINES

We create realistic project timetables, and construction programs, that set milestones, and keep tracks of development.

RISK MANAGEMENT

The fitout project is protected from unforeseen difficulties by our project managers identification of potential risks and the creation of contingency measures to manage them.

PRE-CONSTRUCTION PHASE

Management of the pre-construction phase, meeting with sub-contractors, vendors and building manager on site, to mitigate any risks.

Overview of Our Project Management Services

PROJECT CONSTRUCTION AND DELIVERY

Project management of all construction activities, including fitout works, essential services, Tenancy Coordination, Churn and Logistics Management, Occupied Premises Coordination, Staged Delivery, and Relocation.

WORKPLACE TECHNOLOGY INTEGRATION

Coordination with clients IT Managers, including Digital Infrastructure, AV & IT Integration, Integrated Engineering Services, Essential Servicesm Smart Building Technologies, and DDA Access Compliance.

QUALITY CONTROL

Management of the final fitout quality control process. Inspections are carried out, quality control methods are monitored, and industry standards best practices are upheld by the project management team.

SITE MEETINGS, COMMUNICATIONS AND REPORTING

Supervision of weekly onsite meeting with all stakeholders and subcontractors. Our project manager serves as a focal point for all communication of any changes on frequent basis.

HANDOVER AND CLOSURE

We organise an Inspection of the finished fitout with client, and clients IT manager, and to go through any final details. We organise all relevant permits, including the oocupation certificate, landlord approval, and all essential services certifications.

DY POST OCCUPANCY SERVICE

We carry site quality control visits after six weeks, six months, and twelve months, to ensure you are happy with all aspects of the fitout.



The DY Fitout Construction Management System

Our experience drive us to formulate a professional system that are customised to suit the fast track nature of these projects, where clients have deadlines to occupy the site.

We make sure that we have total control of the major and critical trades on sites so that we can complete all projects on time.

Our approach is to have a dedicated full time project manager who is fully responsible for the project. In addition to that, we also have a Site Foremen and Supervisors. They also work on management and supervisory tasks as well as work on the tools and do essential works, such as, partitioning, ceiling works, etc.

This ensures that everything is built in line with the drawings, specifications, and the Teancy Fitout Guidelines for the building.

Interior building works such as office partitions, doors, ceilings etc are often the critical trades in a Fitout project, which usually have to be done first, before any sub trades can start.

The project is thus protected from unforeseen difficulties by control over the major and critical trades, identification of any potential risks, and the development of contingency measures to manage them.

This system can be used to fast track the start of the construction works, and often the construction program timeline can be reduced, as sub trades can start earlier, and don't get held up by the interior building works.

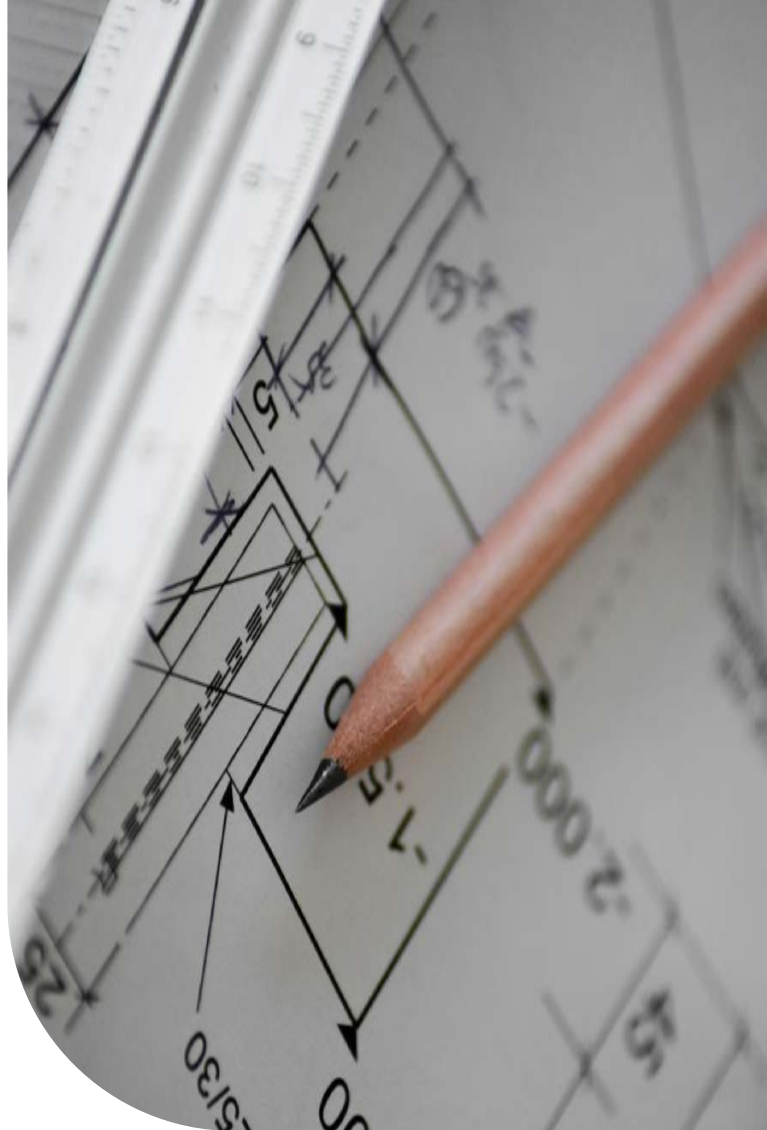
Therefore, our charges for project management services can be cost effective, and our clients get better value, so that the project is delivered on time, within budget, and to the highest level of quality.

Project Management of Council Approval Process

We organise all the appropriate approvals that may be required for your healthcare or medical project. Usually one of the first first steps we undertake, is to get the approval of your landlord or building manager. If you are in a strata building we can manage the approval process with the strata manager, or body corporate. As appropriate we engage Town Planners or PCA (Private Certifiers) as may be required for your project. These certifications permits and approvals can include:

- Development Application (DA)
- Construction Certificates (CC)
- Complying Development Certificates (CDC)
- Occupation Certificate (OC)

This permits will ensure your project meets all Building Code of Australia (BCA) Australian Standards and local authority building standards.



BUILDING APPROVAL AND CERTIFICATION

The building approvals and certification process can often be confusing and frustrating, as everything needs to be compliant to gain approval. **During the design and approval process, our professional team of interior designer and project managers liaise between the various consultants to find the best solution to certification and egress issues to obtain building approval for your fitout or refurbishment project. This ensures that the fitout being designed and constructed will meet all the Australian Standards and other regulatory requirements.**

DY team are always up date with the latest changes to the BCA and Australian Standards to prevent delays in the building approval process. We strive to provide a smooth and fast process from initial planning to completion of your fitout project.

Access Compliance and Fire Protection can be often be major issues with many older buildings when the client need a refurbishment work, and usually it needs to go through a CDC or DA for compliance. We have helped many clients to overcome this issue with ease.

Project Management of Council Approval Process

WE SELECT THE BEST CONSULTANTS FOR YOUR PROJECT

As part of our complete project management service, we select the most suitable consultants for your project based on the following requirements:

- Relevant experience on similar project to yours
- Demonstrated understanding of your project's requirements
- Expertise in designing/certifying similar projects
- Past experience of designing fitout works in a live office environment
- Demonstrated understanding of the specific site conditions
- Ability to design the works to be done in staged as may be required

LISTS OF OUR CONSULTANTS

Knowing which consultants to engage for particular specialities is an important part of the compliance process. These are some of the consultants that we engage with:

- Private Certifiers
- Town Planners
- Access Consultants
- BCA Compliance Consultants
- Environmentally Sustainable Design (ESD)
- Heritage Consultants
- Land Surveyors
- Building Services Engineers
- Fire Protection Consultants
- Mechanical Consultants
- Electrical Consultants
- Hydraulic Consultants
- Structural Engineers



Project Management of Council Approval Process

BUILDING PRACTITIONER REGISTRATION

DY Constructions Australia holds Building Practitioner Registration No: BUP0000532

This registration is for building practitioners who want to prepare documents and make declarations related to building work on a Class 2 building, or a building with a Class 2 part. This role is responsible for making building compliance declaration, to declare that building work will be constructed in accordance with compliant designs, and in compliance with the Building Code of Australia. Registered building practitioners are also responsible for lodging documents in the NSW Planning Portal.

Note: The statement meant to be general information only and does not constitute planning or legal advice. Therefore, you should obtain your own specific planning advice before starting your fitout or refurbishment project. DY Constructions Australia accepts no responsibility or liability for anything done as a result of relying on any part of this document.

THE RIBA PLAN OF WORK:

THE EIGHT KEY PROJECT STAGES EXPLAINED

We use the RIBA Plan of Work in the strategic planning of our large fitout projects, from concept through to completion. Our aim is to ensure certainty for our clients throughout the process. We can be involved in all of the eight stages, or part thereof. Some of the many benefits of using RIBA Plan of Work are:

- Enhanced Project Understanding
- Design Excellence
- Cost and Time Efficiency
- Increased Client Satisfaction

0 Strategic Definition

The decision is made to relocate to new premises and identify the outline of the project of what clients are trying to achieve. Our experienced team can help client to understand their strategic goals and determined what they need from their office to achieve that. This process involve observation, surveying and analysis.

1 Preparation & Brief

This stage includes the development of the initial brief and any related feasibility studies, if required. The Project Management Team is created, and each party's roles are defined. This stage can include: Spatial Requirements, Workplace Strategy, Sustainability Requirements, Quality Aspirations, Risk Assessment, and Project Budget deliberation.

2 Concept Design

Stage 2 is when the interior design happens, with rough ideas that evolves towards a workable design. The concept design represent the design team's initial response to the fitout project brief. Initial discussion are held with the local council for pre-application advice and where the project requires a DA or a CDC. Specialists consultant could also be engaged if necessary.

3 Spatial Coordination

Concept Design is further developed during this stage. It also involves the development of the architectural plans, essential services, and engineering design. The project management team will check each project strategies and verify that the fitout budget includes sufficient allowances and contingencies. Then, this will be sent to client so they can sign them off. The fitout budget is updated to check that the client can still afford the design as it has evolved. During this stage all consultant recommendations will be incorporated into the design. If appropriate, planning application will be made to council, and the landlord approval process will begin.

4 Technical Design

On this stage, the design team leader co-ordinates the preparation of the technical design with the project manager. This stage often involves design by specialist essential services contractors, as well as the core design team. By the end of the stage, the architectural, structural and mechanical services design and specifications will document all main components of the fitout and how they fit together. All documentation for the tender process is prepared, including construction drawings, specifications, and finishes schedule. The tender process is coordinated by the project manager, who ensures it is within the client's budget.

5 Construction & Fitout

Following detailed sign-off at the end of stage four, the fitout can then begin. The fitout is constructed on site in accordance with the Fitout Construction Programme. This includes the supply and installation of all fixtures and fittings. The project manager will coordinate any queries from subcontractors in relation to the interior design, or the specialist consultant. The project manager will oversee all aspects of the fitout works onsite, including WHS, suppliers, subcontractors, timelines, site meetings, and quality control, to ensure the fitout is completed on time, within budget, and to level of quality required by the client.

6 Handover & Close Out

The project manager will organise the successful handover of the fitout in line with the Fitout Construction Programme and finalise all aspects of the fitout. The project manager will also organise all relevant permits, including the Occupation Certificate, Landlord Approval, and all essential services certification.

7 Occupation

This new stage of the RIBA Plan of Work acknowledges the potential benefits of using the fitout design information to assist with the successful use and operation of the workplace, and evaluating whether it is working as intended. This involves coordination between the client's facility manager, and the project manager in relation to, smart building technology integration, maintenance, repairs, churn, and internal alterations to suit the evolving needs of office staff. Consideration is also given to how the fitout can be adapted or reused or its materials easily recycled at the end of the current lease.

Project Management Case Study

SOUTH POLE



Location	1 Oxford Street, Surry Hills NSW 2010
Type	Office Fitout
Size	1200m2
Budget	\$750,000
Project Manager	Mark Savelyev
Time Frame	12 weeks - Finish on schedule

Project Management Case Study

SOUTH POLE

Preliminary Discovery

ABOUT THE CLIENT

South Pole is a profit-for-purpose organisation and certified B Corp business that takes Australian and New Zealand clients on their climate journey and strives to create positive impacts on climate, ecosystems and communities.



INITIAL BRIEF

South Pole (the client) approached DY Constructions Australia with the need to design and fitout their new Sydney head office, servicing the Oceania Region.

South Pole had previously occupied a smaller 200m² office within the Surry Hills area and was in need of a larger office space due to a substantial increase in staff and growing presence in the Oceania region.

Finding an office within the same area, the Client leased a fresh space that occupied a whole floor of 1200m² at 1 Oxford St so that the new fitout could be specially made to cater to their needs.

As part of the whole floor fitout, the client wanted to complete the works in two stages in order to prioritise their main fitout apart from additional space within the floor that could be used for additional staff or a subleased space depending on their future needs.

MINIMUM REQUIREMENTS: (MAIN OFFICE)

1. 78 workstations in total, consisted of new and reused workstations from existing office
2. Main boardroom (16 pax)
3. 5 small meeting room
4. 4 quiet rooms - for focus driven work and deep conversations
5. A wellness room
6. Multiple break out areas
7. Large kitchen/break out area
8. Storage facility for server location
9. Employees storage
10. Utilities space - printers and photocopiers

STAGES

The project was established in two stages, stage 1 being the main office space (869m²) and stage 2 the additional/sublet space (326m²). Stage 1 was anticipated to start on receipt of the CDC, which was approved in late September and completed in late November. Stage 2 was approved in late October and completed in mid-late November.

Project Management Case Study

SOUTH POLE

Preliminary Discovery

SITE ANALYSIS

Address : 1 Oxford Street, Surry Hills NSW 2010

Year built : 1982

Owner : Memocorp

Council : City of Sydney
Permits internal alterations of Fit Out of commercial building to be approved through a complying development certificate.

Heritage : Non-heritage

Access to site : Walking distance from Museum and Town Hall station, and Plenty of bus routes stops nearby

Parking : Underground parking

Landscape : Adjacent to Sydney's iconic Hyde Park and overlooking the Sydney Harbour.

Workplace Strategy

DY Constructions worked with the client to identify the most appropriate activities to suit their organisations requirements. The process included:

1. Understanding the clients current workplace, by gathering appropriate details for our analysis.
2. Engaging with the clients office team, to understand the company's vision, goals and functional requirements.
3. Staff workplace experience surveys.
4. Audit of storage requirements.
5. Meetings with Senior Management.
6. Cross Departmental workflow analysis.
7. Office Tech Integration analysis.
8. Detailing workplace strategy and future office space requirements.

Project Management Case Study

SOUTH POLE

Concept Planning



**PROPOSED FLOOR PLAN
SOUTH POLE MAIN OFFICE**

LEGEND

- a. Entrance
- b. Lounge / Collab Area
- c. Break Out / Kitchen Area
- d. Meeting Room
- e. Meeting Room / Phone Room
- f. Open Plan Workspace
- g. Locker
- h. Storage
- i. Quiet Area
- j. Quiet Working Booth

- Full height insulated plasterboard
- Full height plasterboard
- Full height glass wall
- Building column
- Building base
- Sublet office
- Joinery Item



Full height glass door

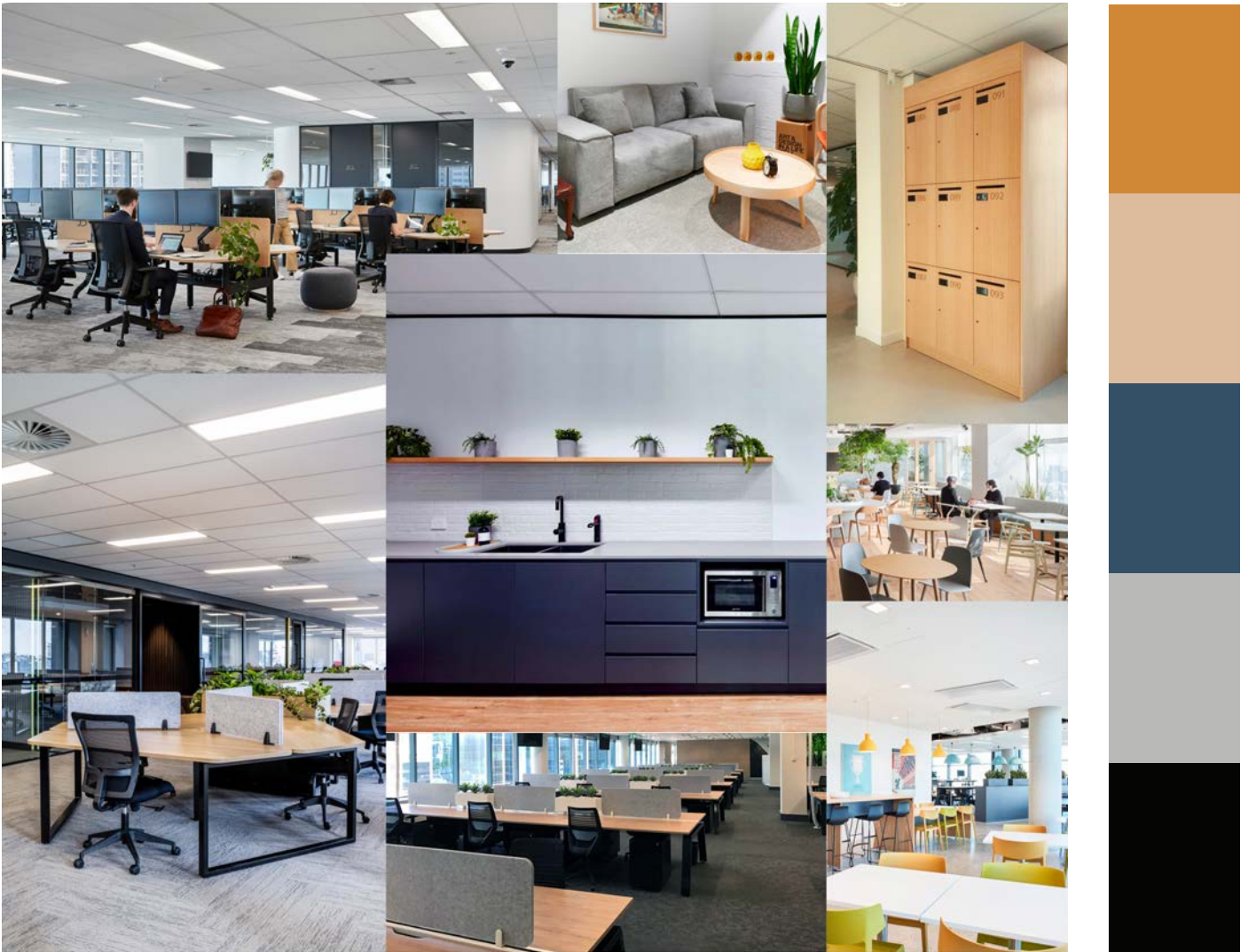


Full height glass door

Project Management Case Study

SOUTH POLE

Concept Planning



A modern look that fits the client aesthetics, with the colour blue chosen from the company logo and a warm orange colour to complement it.

Black, white, and grey are used to give the modern and sleek character to the space.

MOODBOARD + COLOUR PALETTE

Project Management Case Study

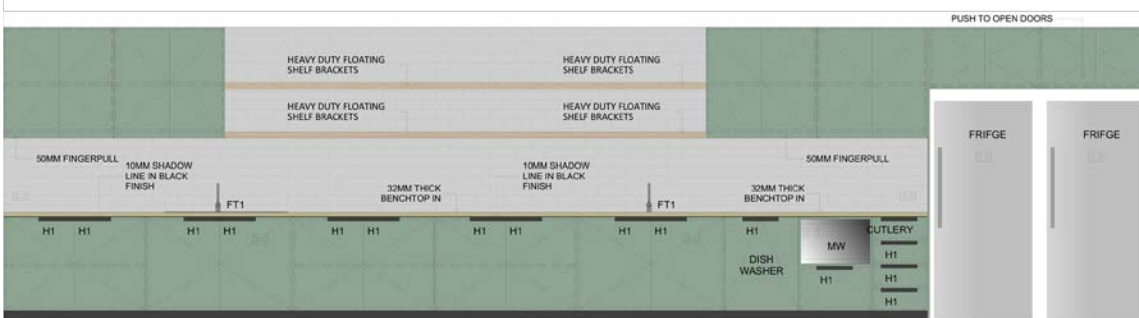
SOUTH POLE

🏠 Concept Planning

MATERIAL BOARD

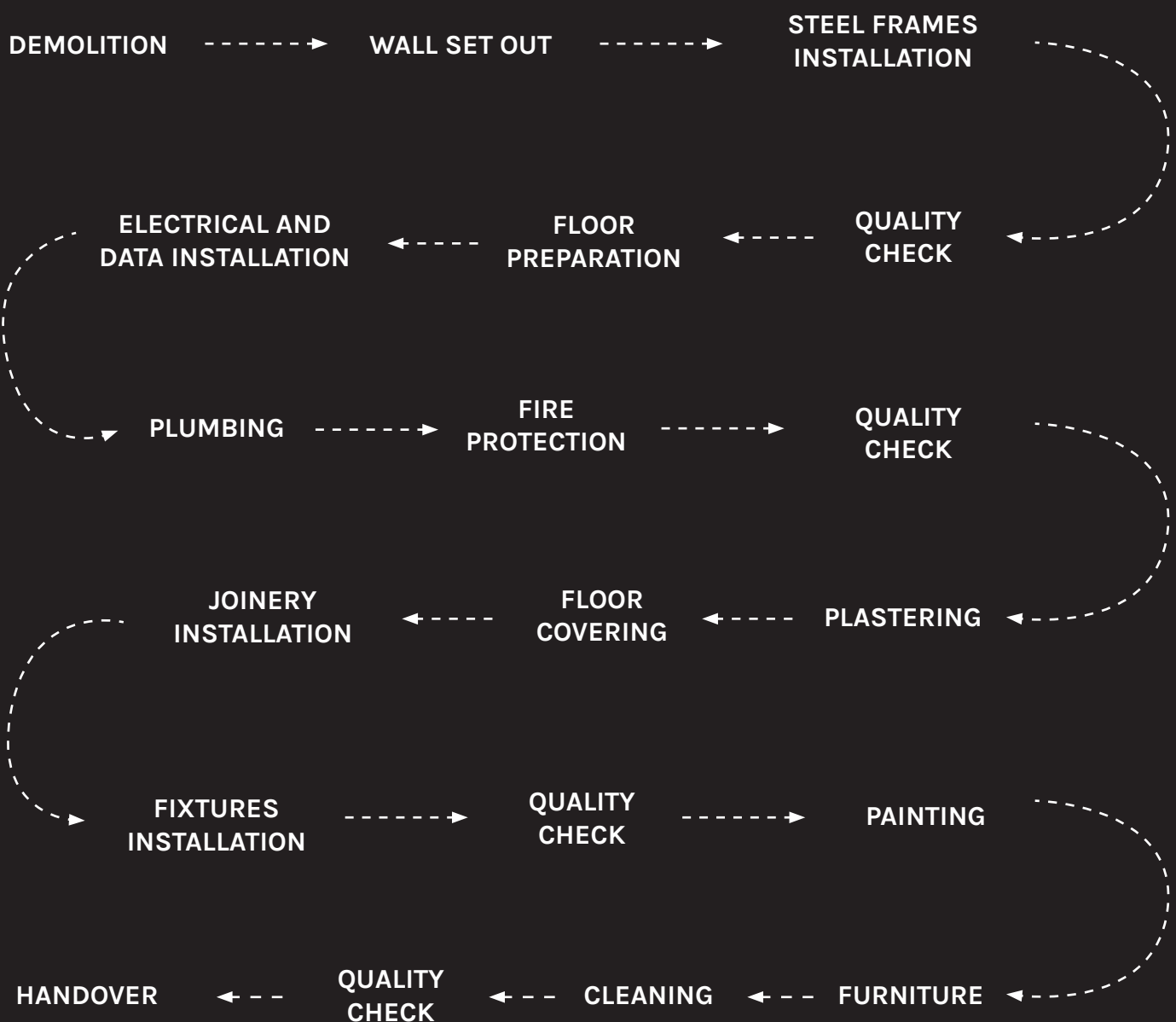


KITCHEN JOINERY DESIGN

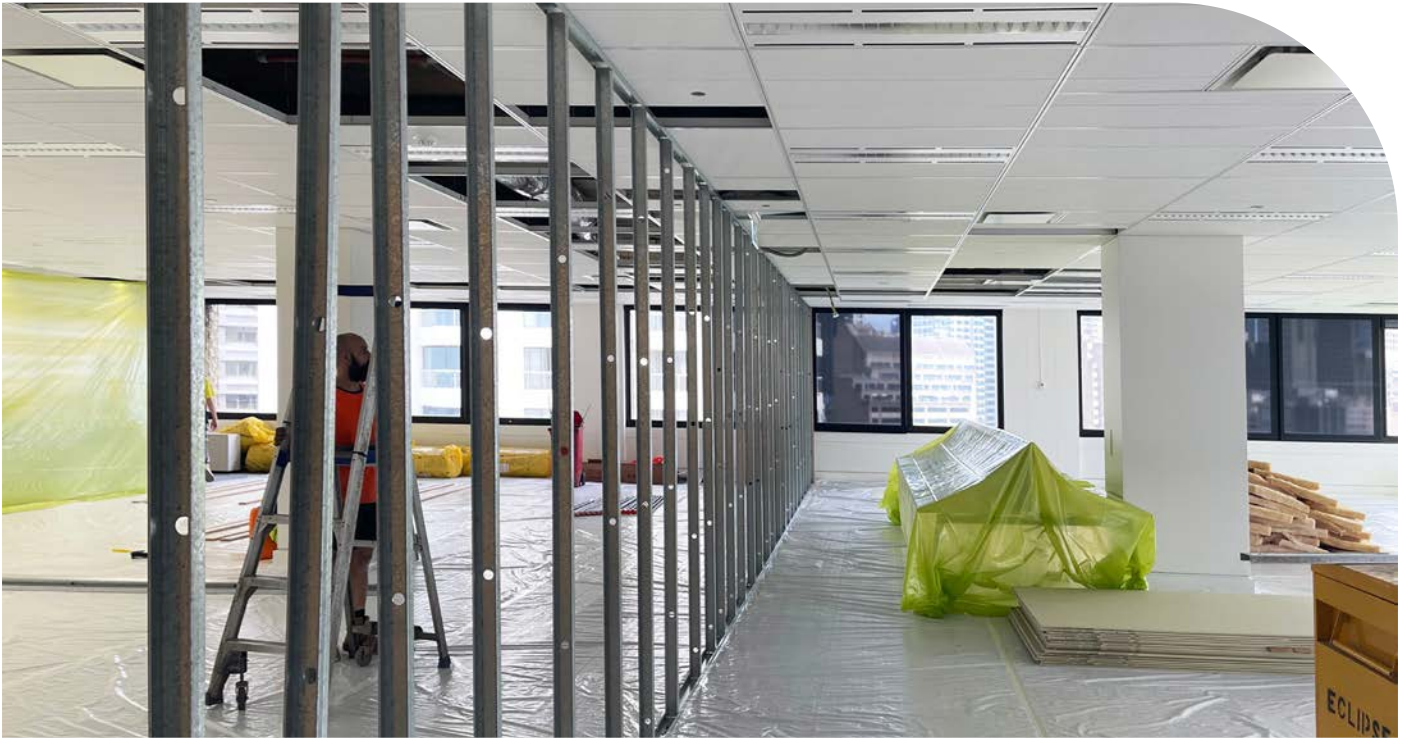


Construction Process

Construction phase begin when all approval has been issued. The construction process has its own stages each project and for this project it can be explained in the road map below.



Construction



WE PROJECT MANAGE ALL BUILDING AND SERVICE TRADES

DY Constructions project management includes maintaining records of trade construction implementation, coordination of trades, OH&S site safety implementation and supervising trade site meetings, including coordination of the works with building management and the client's representative through planning, issuing of trade orders and agreements, preparation of schedules for sub-trades, preparation of elevations and other details for each trade and issuing of constructions programs for the works, ensuring subcontractors and suppliers keep up with the projects timetable and finish the works on time.

ESTABLISH CONSTRUCTION SITE AND WHS

Before site works start, the foreman inspects site, assesses all risks, determines any dangerous areas on site, sets up first aid kit, and all required WHS safety signage and completes all necessary documentation as part of the WHS worksite safety management plan. All workers and subcontractors to be inducted and each morning before starting work, the DYCA Site Foreman conducts a risk assessment of the works to be performed, and if necessary, completes the WHS Risk Assessment Form, and conducts a tool box meeting to implement the necessary safety procedures.

Project Management Case Study

SOUTH POLE

Construction

PROGRESS MEETING AND CHECK

As part of the Landlord's requirements, a minimum of four (4) progress joint ITP inspections were held with the Landlord representatives for each stage of the fit out works:

1. Onsite inspection after demolition works.
2. Onsite inspection of above ceiling services before closing up.
3. Onsite inspection to witness fire testing including, but not limited to all mechanical motorised dampers shut down and egress door trip on fire mode.
4. A final joint onsite inspection prior to submission of final FSC (Fire Safety Certificate) Performa and prior to Tenant FOC (Final Occupation Certificate).



Project Management Case Study

SOUTH POLE

HANDOVER

PROJECT COMPLETION

Upon completion of the fit out works, the client and Landlord representatives are invited for a final inspection, where all aspects of the works are reviewed and checked prior to handing back the keys.

QUALITY CHECK

After each trade installation a detailed quality control inspection was carried out by our Project Manager to ensure the highest standard. On Completion Day, our Project Manager inspected the project with the client to ensure they are fully satisfied in every aspect.



Project Management Case Study

SOUTH POLE



DY Design Team

DY Constructions Australia provides a dedicated team for the project which is experienced with works for both national and multi-national corporations. The project team completes fitout and refurbishment projects in Sydney, Canberra, Melbourne and Brisbane.



Project Director
Dmitri Kolontaevskii



Project Manager
Jason Frawley



Project Manager
Mark Savelyev



Project Coordinator
Ivan Vuzii



Accounts & Administration
Manager
Kathryn Atkins



Marketing & Client Relations
Manager
Ally Vuzii



Senior Interior Designer
Max Edovin



Interior Designer
Belinda Reynardi

Financial Security for Your Commercial Fitout Projects

Financial security is one of the most important consideration when engaging a fitout partner.

DY provides financial security for all of our clients. We maintain a policy of profit reinvestment in our company, and financially responsible working capital management, to ensure our balance sheet remains propotional with the size of our business, and the size of the fitout projects that we do. We have strong cash and liquid asset reserves, and a blue-chip client base, of both national and multinational corporations, which translate into consistent cash flow and profitability.



Client Testimonials



Liberté • Égalité • Fraternité

RÉPUBLIQUE FRANÇAISE

“ The initial quotation was presented by Dmitri Kolontaevskii in a very professional manner and he was open to further discussion and offered solutions so that our fitout corresponded to the budget allocated by our Authorities.

Dmitri's team carried out the works with minimal disruption to our day-to-day activity and were always accomodating. The team was always punctual, efficient and the finished outfit perfect. We will not hesitate to call on them again should we require further building works as we are very appreciative of the excellent quality of their services. ”

Pierre-Alexandre Banconi
Consul Adjoint | Consulat Général de France



“ DY Constructions Australia Pty Ltd have been engaged by my company to undertake several fit-out, refurbishment, and removal projects throughout our building.

Each time we have found that DY Constructions have always completed work of the highest standard, and DY Constructions have finished all jobs within the forecast budget and in accordance with set timelines. I highly recommend DY Constructions for any fit-out or general building works. ”

Clem Kennedy
Director | CR Kennedy & Company Pty Ltd



RICHLAND
BRANDS

“ DY Constructions are a fantastic company to work with and I would have no hesitation in recommending them to any business seeking a professional and creative fit out of their office space. They will deliver a quality result, on time and on budget. Their excitement is absolutly comforting as they share your enthusiasm and excitement throughout the whole project.

As my boss said on several occasions, “DYCA are rock stars!” ”

Rhonda Valentine
Business Co-ordinator | Richland Brands

Client Testimonials



“ As it came to the end of the job, it was clear what we envisaged came to life and DY were mainly to thank. Nearing completion, we decided to proceed with some additional works which DY competitively quoted. When it came to this task there was such items where DY were able to pull back some costs by wisely using other material already sourced throughout the renovation.

Finally, the customer service but more importantly attending to issues in real time is huge to us and we've experienced over the years that some trades are slack with this. This is another reason why we highly recommend Dimitri and his team.

To close, we would highly recommend DY for any job, big or small as they are clearly able to handle the task at hand. ”

Angelo Bouras
Strata Committee Member | Strata Plan SP71897



“ DY Constructions were a dream to work with. All of the trades people completing our renovation genuinely cared about they job they did and gave as a brilliant outcome. Our staff were really impressed with how collaborative they were catering for us working throughout and Dmitri was constantly in contact, clarifying and communication so we always knew what was happening. We have now booked them for more work. I can absolutely recommend them. ”

Scott Bradley Pearce
General Manager: ACT & NSW | Squiz Digital Experience Platform



“ DY Constructions rebuilt our foyer at 379 Kent Street Sydney in April 2020. We went through a detailed bidding process and obtained quotes from 5 different builders. DY Constructions submitted a highly competitive and detailed proposal. DY Constructions also did in-house plans which saved us money in not having to engage an architect. The project was delivered on time and within budget. A special thank you to their project manager Jason Frawley. He was fantastic and kept me up to date throughout the project. I would highly recommend DY Constructions for any building project in Sydney. DY Constructions have definitely earned a 5-star review! ”

Anthony Warner
FCA | Director | CRS Insolvency Services - The Owners Corporation | Strata Plan SP30930

Our Clients



Our 10 Point Guarantee

- Your project will start on the agreed date which suits your needs.
- You will be fully informed of the progress of your fitout, ensuring your calls are returned on the same day.
- All DY Constructions Australia's craftsmen are fully qualified and experienced in office fitout services, guaranteeing your new offices will be constructed in a professional manner.
- Your fitout will be within budget with "DY Constructions Australia's Fixed Lump Sum Pricing Policy"
- Your specific needs will be respected with the unique "DY Constructions Australia Client Care Policy", where we take care of all the little details, such as special delivery times, noisy work performed outside normal hours and regularly site cleaning and removal of waste materials.
- All DY Constructions Australia site staff will be covered by the appropriate insurances and follow all required work health & safety protocols while on site.
- All DY Constructions Australia staff will wear identification to ensure your security is not compromised and you always know who is working on your premises.
- Your project will be completed on time with DY Constructions Australia's proven track record for project administration.
- On completion day, our Project Manager will confirm the project's completion with you to make sure you are fully satisfied in every respect.
- DY Constructions Australia's "Post Occupancy Service" with quality control checks after six weeks, six months and one year guarantees you will be happy with your new fitout.

Integrated Management System (IMS)

DY Constructions Australia Pty Ltd is independently certified with GCC, Global Compliance Certification, for the design and construction of interior fit-outs and refurbishments, that provide a high quality solution for our public and private clients throughout Australia. We are committed to delivering our Fitout projects with the highest commitment to Quality, Health, Safety and Environmental compliance, and believe that delivering quality projects shapes our success.

We are committed to the effective implementation of our systems, and to continual improvement in our performance, on all design and Fitout projects that we complete for our clients. Our certification covers three main standards ISO45001:2018 (Safety), ISO9001:2015 (Quality), and ISO14001:2015 (Environment).



Quality Management ISO 9001

The international standard ISO 9001 defines the requirements for a quality management system, which is based on quality management principles, such as a strong customer focus, the process approach, and continual improvement. Using ISO 9001 helps ensure that all of our clients consistently receive high quality fitout projects, and interior design services. We prepare and issue quality control checklists, work procedures and instructions to all our trade people and subcontractors, to ensure that our quality management system is met, in line with our clients requirements.



Environmental Management System ISO 14001:2015

DY Constructions Australia Pty Ltd is committed to focusing on environmental protection and recognises how our Fitout services may affect the environment. We understand the significance of environmental protection, and ensure all measures are taken to protect the environment, while complying with applicable state and national laws. As part of our environmental procedures, we endeavour to recycle as much as possible of the materials left over on our Fitout projects, this starts on site with the separation of recycling materials, from non recyclable rubbish, and then putting them into separate trucks.



Occupational Health & Safety Management System ISO 45001

DY Constructions Australia Pty Ltd aims to lead the way in Work Health and Safety within the fitout industry. DY Constructions Australia Pty Ltd applies quality and safety standards that have been established to protect our clients, our contractors, our tradespeople and members of the public. Our Occupational Health and Safety Management systems cover the design, construction and project management of commercial fitouts and refurbishments throughout Australia. We adopt one system, which is customised to suit each site, and align these processes with other standards that have been implemented. This ensures all levels of personnel are actively participating in, and responsible for a safe worksite.

Work, Health & Safety Policy

DY Constructions' safety policy focuses on identifying and controlling workplace hazards, ensuring the safety of employees and subcontractors, providing a platform for reporting issues, and developing safety procedures collaboratively.

POLICY FOR RISK MANAGEMENT

EMPLOYER OR PRINCIPAL CONTRACTOR RESPONSIBILITY:

Take personal care to identify any foreseeable hazards that may arise from the conduct of employees performing tasks as service to DY Constructions and to eliminate any reasonable foreseeable risks or hazards that would be detrimental to the health and safety of the above mentioned.

Whenever is it not reasonable practical to eliminate foreseeable risk, that suitable control measures will be implemented to ensure the foreseeable health and safety of employees.

PROJECT MANAGER OR PRINCIPAL CONTRACTOR WILL REVIEW THE RISK ASSESSMENT AND CONTROL MEASURES WHENEVER:

The previous risk assessment is no longer valid.

Injury or illness results from exposure to a hazard to which the risk assessment relates, or a significant change is proposed to the standard practices and procedures to which previously form risk assessment relates.

INDUCTION & TRAINING:

DY Constructions will ensure that each new employee will receive induction and training courses that cover: Arrangements at the place of work for the management of OH&S, including arrangements for reporting hazards to management.

Health and safety procedures at the place of works relevant to the employee, including the use and maintenance of risk control measures. Access to health and safety information that DY Constructions is required to make available to the employees.

Work, Health & Safety Policy

SUPERVISION:

DY Constructions will ensure that employees are provided with reasonable supervision necessary to ensure their health and safety and that such supervision is undertaken by a competent person and with respect and observation to employee's experience, age and competency.

PERSONAL PROTECTIVE EQUIPMENT (PPE):

DY Constructions will ensure that employees are provided with all necessary personal protective equipment appropriate for the person and suited to the tasks they are performing and/or relevant to the environment the person is working in. Also, that the person will be informed as to the limitation of the equipment, the equipment will be provided clean and hygienic, stored in an area for easy access and that the equipment is repaired and replaced as necessary.

FIRST AID:

DY Constructions will provide at place of work, first aid facilities that are adequate for the immediate treatment of injuries and illness that may arise at work. First aid facilities will comply with Occupation Health and Safety Regulation 2001 cause 20, chapter 2, section 5 definition First Aid Kit B and shall not be used for any other purpose other than for first aid or occupation health service.

MANUAL HANDLING:

DY Constructions will ensure that all objects are, where appropriately designed, constructed and maintained so as to eliminate risks arising from that manual handling of objects; and Work practices used are designed to eliminate risks from manual handling and the working environment is designed to be as far as reasonably practicable and to the extent that is within DY Constructions control, consistent with safe handling of objects.

Wherever the above practices cannot be applied, alternate arrangements such as mechanical aids or team lifting will be used. DY Constructions, when carrying out risk assessment in relation to manual handling, will take into consideration where appropriate the actions and moving of staff, workplace layout, duration and frequencies of manual handling, distance of objects to be moved and work environment.



Environmental Policy Statement

DY Constructions believe our team members, suppliers and sub-contractors have a responsibility to promote sustainable environmental policies in relation to the use and disposal of resources used in office interiors fitouts. The following lists our priorities in relation to safeguarding our environment:

1. DY Constructions will comply with all statutory regulations and policies in relation to environmental procedures.
2. We will use our design expertise to create innovative products that have reduced environmental impacts.
3. We will help clients on a project-by-project basis to select and find environmentally responsible ways to design and construct their office fitouts without sending large amounts of waste into landfills.
4. Recycling and re use of components such as doors, locks, aluminium, glass etc where possible.
5. Use of refurbished materials in workstations.
6. Inform carpet recycling companies to remove and reuse carpet of good quality from our projects.
7. Encourage landlords to store on-site left-over materials when tenant moves out and the space has not been released to a new tenant yet.
8. Specify energy efficient lighting.
9. Promote to our clients the re use of existing ceilings instead of new ceilings wherever possible.
10. Sell furniture that is no longer required to second hand dealers who can refurbish for re use.
11. Specify materials and products that can be recycled whenever possible.
12. Design fitouts that minimise energy usage.
13. On projects, manage waste disposal so that it can be sold, re used or recycled where possible.
14. Promote an environmentally responsible culture in DY Constructions through our systems and procedures.
15. Encourage suppliers and sub-contractors to adopt environmentally sustainable practices when working on DY Constructions projects.



DY Constructions is committed to protecting the environment by constantly improving its environmental performance by giving priority to suppliers and sub-contractors who are also committed to protecting the environment, constantly updating our systems and procedures to comply with environmental regulations and directing our designers to be environmentally responsible when designing office fitouts for clients.

Commercial Insurances



Public & Products Liability

Cover: \$20million
Company: NRMA Insurance
Policy Number: BP 4559592



Professional Indemnity

Cover: \$10million
Company: NRMA Insurance
Policy Number: 5037695



Workers Compensation

Company: iCare
Policy Number: 1402 75001

CONTACT US TODAY!

Contact DY Constructions Australia today to schedule your free consultation and let our experienced project managers deliver a high-quality, on-time, and within-budget office fit-out tailored to your needs.

At DY Constructions Australia, we are dedicated to creating exceptional commercial spaces that meet your specific needs. Let's bring your vision to life!



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OFFICE FITOUT & REFURBISHMENT SPECIALISTS